

# Connect First Credit Union Board Candidate Application



**DIVISIONS**  
Mountain View Financial  
First Calgary Financial  
Chinook Financial  
Legacy Financial

Please save the form to your desktop or device before completing.  
For completion and submission by 12:00pm MST on November 13, 2020  
Email to: [boardcandidates@connectfirstcu.com](mailto:boardcandidates@connectfirstcu.com)

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## Personal Information

Connect First Credit Union (Connect First) will use this information to contact you and verify your eligibility to stand as a candidate.

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First Name	Last Name	Initials
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Address (Principal Residence)

( ) - ( ) - ( ) -  
Home telephone      Work telephone      Mobile telephone      Email address

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What is the best way for us to contact you?

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How did you hear about this opportunity? (eg: newspaper, radio, CFCU website, CFCU branch, online banking, other – if other please specify)

## Membership Information

Connect First will use this information to verify your eligibility to stand as a candidate.

What year did you become a member of Connect First or one of its predecessor credit unions? \_\_\_\_\_

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Home branch	Membership or account number
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Have you ever been employed by Connect First or one of its predecessor credit unions?    Yes     No

If yes, when and where?

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Do you have relatives currently employed by Connect First?    Yes     No

If yes, please identify what your relationship is to them

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### Employment and community involvement information

*The Nominations Committee will use this information to ensure no conflicts of interest exist and to understand how your background and experience relate to the published skills and competencies the Board is seeking. You do not need to fill out the Employment and community involvement Section, if the below information is adequately covered by an attached Resume.*

I have attached my resume which contains the information requested.

Current employer and position held:

Previous employment (last five years):

Boards on which you currently serve (include length of service):

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Previous board service (include timeframe):

Community/volunteer involvement:

### **Commitment**

Why do you wish to join the Board of Directors at Connect First Credit Union?

What time commitment are you able to give to fulfil the responsibilities required of a Connect First Credit Union Board member?

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### Competencies, skills and experience assessment

*This information, along with information gathered during formal interviews and an assessment of the personal qualities each candidate could offer the board, will be used to determine which candidates are endorsed for election.*

*Under each section, please provide brief examples which demonstrate how your skills and experience meet the identified criteria. It is not expected that candidates will meet the criteria of **all four competencies**. Please focus your response on those competencies that most closely match your background, experience, and skills.*

### Financial Literacy

Experience in and an understanding of the financial services industry. A background in overseeing the financial operations of a complex organization, or demonstrated ability to understand and interpret financial statements, knowledge of audit practices, accounting background, with a professional finance or accounting designation being an asset.

*Comments and examples:*

### Human Resources

Senior leadership experience or expertise providing professional advice with respect to human resources, including succession planning, executive compensation, recruitment and evaluation of senior executives, fostering organizational culture and employee engagement, understanding of how to leverage technology to support people and culture.

*Comments and examples:*

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## Risk & Compliance Oversight

Demonstrated experience/knowledge relating to key organizational risks in a wide range of areas including legal, regulatory compliance, financial and competitive risk. Exposure to and understanding of risk management frameworks and systems. Experience in regulated industries is an asset. Understanding of the opportunity, risks and risk mitigation strategies associated with technology.

*Comments and examples:*

## Technology Governance

Knowledgeable about current and emerging technologies. Background in the strategic use of technology acquired through a senior leadership role. Experience in one or more of the following:

- Leading a major technology initiative in a large organization;
- Building technology/enterprise platforms;
- Building an IT business;
- Senior leadership of business continuity, disaster recovery, cyber security initiatives/responses;

Knowledge of how to measure and monitor technology effectiveness and the value it delivers for the business.

*Comments and examples:*

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## Declaration

As part of its due diligence, Connect First Credit Union (CFCU) needs to satisfy itself that a member who wishes to be considered for the Board of Directors, meets the qualifications under Section 65 of the Alberta Credit Union Act and CFCU bylaws.

To provide an assurance of compliance and facilitate this process, CFCU is requesting that you complete the following self-certification.

### I hereby acknowledge and affirm that:

- I have not been convicted of an offence as described in the Alberta Credit Union Act.

Credit Union Act 65(g)

“if, within the immediately preceding 5 years, the person has been convicted of

- i. An indictable offence that is of a kind that is related to the qualifications, function or duties of a corporate director, or
- ii. An offence against this Act,  
And either the time for making an appeal has expired without the appeal’s having been made or the appeal has been finally disposed of by the courts or abandoned;”

- In addition, I can confirm that I would meet the requirements of the Credit Union Bonding program below as required in our Bylaws 8.2(b):

I have not

- a) Been found guilty of an offence for which you have NOT received an unrevoked pardon under the Criminal Code, the Food and Drug Act, or the Narcotic Control Act.
- b) Accepted responsibility for a criminal offence in an “Alternative Measures” or other similar “Restorative Justice Program”.
- c) Subject of any civil action, or had a civil judgement rendered against me.
- d) Committed a dishonest or fraudulent act of any kind as determined by a court of law, quasi-judicial tribunal, or Board of Arbitration.

### I also acknowledge and affirm that:

1. I have answered, to the best of my ability, all questions included in the Candidate Application, and all of the information I have supplied is true and complete to the best of my knowledge.
2. I have reviewed the Connect First Credit Union Candidate Guide and requirements that pertain to call for director candidates and election of directors, including the [Alberta Credit Union Act Section 65](#), Connect First Credit Union [Bylaws Section 8.2](#), and [Conflict of Interest Policy](#) which outline criteria for director eligibility and candidate obligations and requirements.

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3. If I am accepted as a candidate, I confirm I will comply with Connect First's [Code of Conduct and Ethics Policy](#) and [Endorsement Policy](#) (as posted on the Connect First website).
4. I consent to Connect First Credit Union using the information I have supplied to assess my eligibility as a candidate. I also consent to a credit check to verify that I am a member in good standing and am bondable (ie. No loans in arrears or outstanding judgments).
5. I understand that the Nomination Committee's decisions regarding my eligibility under the Credit Union Act, Connect First Bylaws, and Endorsement Policy are final.

**By signing this declaration, I hereby acknowledge and affirm that all of the information on this form, relating to matters involved with my candidacy for a director position on the Connect First Credit Union Board of Directors is correct as of the date signed below.**

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Signature:

\_\_\_\_\_  
Date:

When you have completed all sections of the application, please email it to: [boardcandidates@connectfirstcu.com](mailto:boardcandidates@connectfirstcu.com)

*Only applications fully completed and submitted via email by 12:00pm MST, November 13, 2020 will be considered.*